

## Vestry Charge to Parish Hall Teams

**Charge:** To assist the vestry and parish in discerning ways God may be calling us to use and offer the parish hall for the greater good, to assess and gather data related to necessary physical changes to the space, and to plan and commence a capital campaign. To help the vestry and parish in this task, the following teams are to be formed:

- **Revisioning/discernment team** to help Trinity and the wider community dream and discern how God might be calling us to use the Parish Hall in new ways for the greater good and to the glory of God. Members should include several vestry members, at-large members of the congregation, and representation from the wider community. Gifts/skills needed for this work are good process and listening skills, attention to the movement of God, creative ideas, connections with and knowledge of the wider Oshkosh community.
- **Building team** to work with professionals to assess and gather necessary data and proposals related to the physical needs and design of the building itself in order to implement the vision. Members should include the Junior Warden and perhaps one other vestry member, members of the Buildings and Grounds committee and/or parishioners with knowledge of the Parish Hall and Church buildings and their operating systems, and several members from the revisioning/discernment team for continuity. Gifts/skills needed for this work include the ability to think systemically and creatively, the ability to make visions reality, connections with and knowledge of building professionals and contractors.
- **Capital campaign team** to take the vision and run with it, designing and implementing a compelling capital fund campaign to make the vision a reality. Members should include the Treasurer and a member of the vestry, members of the stewardship committee, and at-large members of the congregation, and perhaps a capital campaign/fundraiser consultant. Gifts/skills needed for this work include a spirit for and love of generosity and giving, passion for the vision, knowledge of capital campaigns, comfort in talking about giving, asking individuals for specific gifts.

**Theological Assumptions:** this work is grounded in the following theological assumptions:

- God is active in the world and calls us to join with what God is doing
- God gives us choices, and the choices we make matter to God
- Love is our ultimate calling
- Discernment is a gift from God and unfolds in God's time
- Discernment is a communal conversational/listening process that promotes deeper opportunities for dialogue and understanding of how God is calling the community

### **Responsibilities:**

The Parish Hall Revisioning/Discernment Team is tasked with the following responsibilities:

- Maintain open communications throughout the process with the vestry and congregation.
- Engage the congregation in conversation, prayer, and reflection to discern the ministry needs, hopes, and opportunities of Trinity as they relate to use of the Parish Hall.

- Identify potential community stakeholders/partners to engage in conversation, study, and reflection related to wider community use and ministry opportunities of the Parish Hall. Such communal stakeholders/partners may include but not be limited to:
  - Downtown residents and businesses
  - Disadvantaged/marginalized people and the social service agencies that work with them. Again, not limited to but may include areas such as fair housing, food insecurity, mental health, refugee resettlement, etc.
  - Arts organizations
  - Public schools
  - UWO
- Drawing on the discernment practices of prayer, engaging scripture, and listening to one another and our neighborhood, identify the communal stakeholders/partners for deeper conversation and dreaming, and include the congregation in this as well. Your dreaming has no limits!
- From those communal conversations/explorations, both within and beyond the parish, bring to the vestry and parish an articulated vision for the use of the Parish Hall, including recommended community partners or opportunities for ministry collaboration.

The Building Team is tasked with the following responsibilities:

- Maintain open communications throughout the process with the vestry and congregation.
- Once the vision and community partners have been discerned, work with professionals to gather needed data and assessments pertaining to physical changes to the building.
- Identify potential professionals and vendors and present to the vestry a budget for such assessments, architectural services, etc.
- Seek to honor the historical integrity of the building as much as possible and commit to architectural salvage when necessary.
- As much as possible, seek to implement LEED (Leadership in Energy and Environmental Design) standards including, but not limited to, exploring geothermal heating/cooling system for Parish Hall and Church buildings and solar panels on the Parish Hall.

The Capital Campaign Team is tasked with the following responsibilities:

- Maintain open communications throughout the process with the vestry and congregation.
- Communicate with the Revisioning and Building teams and work with them and the vestry to establish fundraising goals and prioritize funding plans.
- Present a budget to the vestry for the capital campaign, including expenses related to working with a capital campaign/fundraising consultant.
- Conduct a feasibility study within the parish and the wider community that includes assessing the willingness to give and identifying potential leadership gifts.
- Draft and communicate a fundraising plan and timeline based on outcomes from the feasibility study.
- Communicate and facilitate the various components of the capital campaign.