



# TRINITY PARISH

THE EPISCOPAL CHURCH IN OSHKOSH

REPORTS TO THE 165TH  
ANNUAL PARISH MEETING  
JANUARY 27, 2019

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## Agenda

Call to Order of the 165th Annual Parish Meeting  
Opening Prayer  
Appointment of Clerk of the Meeting  
Elections  
Parish Reports  
Presentation of 2019 Budget  
Rector's Address  
Closing prayer and Adjournment

## Introduction

Canon Law directs every congregation to have an Annual Parish Meeting, which includes reports from Rector, Senior Warden, and Junior Warden  
Election of elected officers, including but not limited to Vestry members, Wardens, and Delegates to Diocesan Convention  
Presentation and discussion of the Budget, which has been approved by the Vestry at its January meeting  
Other optional reports as received.

## Candidates for Elected Office

The deadline for nominations was noon on Sunday the 13th, and thus we have the following slate of candidates for elected offices:  
For Convention Delegate: Marcia Smith-Leslie, Cathy Cowling, and Celeste Williams  
For Alternate Convention Delegate: Stephanie Rogers

## Rector's Statistical Report

In 2018 there were:  
88 Sunday Eucharists  
76 weekday Eucharists  
25 Private or other Eucharists (including Bella Vista and Evergreen)  
12 celebrations of the Daily Office  
1 wedding  
5 funerals

Easter Attendance (Vigil and Sunday)	161	(154 in 2017)
Christmas Attendance (Eve and Day)	175	(149 in 2017)
Total Sunday Attendance	3036	
Average Sunday Attendance	58.4	(-11% from 2017)

**Christian Burial – 5**

Jeanne E. Zellner  
Robert R. DeVoe  
Mary J. Robinson

Mark W. Warner  
Mary Blanchett Hunn

**Holy Matrimony – 1**

Chelsea Hammett and Kurt Lovell

**Baptisms and Receptions – 3**

Natalie Kay Johnson  
Wyatt Bradshaw Boycks

Olivia Rose Quast

**Confirmation – 0**

## Senior Warden's Report

I have been honored to serve as your Senior Warden this year. Personally, it hasn't been an easy year for me, but I have found real peace through my vestry work and worship at Trinity. I am grateful that so many of you have trusted me with your concerns about our church and its future. We are fortunate to have not only parishioners who enjoy change and focus on what might be but also parishioners who value tradition and remind us of our history. As with any family, we won't always agree with each other, but it is a vital blend of perspectives that balances how we make decisions. I sincerely hope that we will continue to share candidly, to listen openly, and to move forward prayerfully in the coming year.

The vestry began the year by continuing its discernment process about Trinity's values and priorities. Specifically, we considered six values that could possibly "brand" us for the community and focus our resources. These values included ministry to/with older adults, outreach and social justice ministry, pastoral care and fellowship, youth and young adult ministry, and education. After a year and a half of work, we completed this process in early September with a Pancakes and PowerPoint event, which allowed parishioners a chance to discuss and to vote on the values. Though a majority of people voted to focus on ministry to/with older adults, the other values also received significant support. The parish seemed galvanized and passionate about the many possibilities for the future. And we realized that many of you are especially interested in fostering evangelism and hospitality as ways to attract and to retain new church members. So, instead of leading the church in a single direction, the vestry opted to provide a support system for parish leaders who wish to organize and to participate in a variety of initiatives and ministries. We're looking forward to see what you will do this year!

One way in which we immediately tried to make Trinity a bit more hospitable was by removing several rows of pews at the back of the church, opening up this space for fellowship and also more closely aligning the worship space with our average Sunday attendance. We will revisit the decision after one year (in June 2019), but, so far, we have received a lot of positive feedback and support for the decision. People are

enjoying the increased participation in post-worship fellowship, visitors seem more likely to stay for a cup of coffee after the services, and the space worked really well for this year's very successful Celebration Sunday in November. As we move through this year, please don't hesitate to let us know what you think. We appreciate the emails and the conversations about the change, and we encourage you to continue communicating with us.

In addition to reading your emails and speaking with you one-on-one, the vestry and I will continue to meet informally with parishioners immediately after the 10:00 service for "Coffee with the Vestry" once a month. I have enjoyed getting to know you better through these exchanges, and I have found the conversations to be so helpful in our deliberations about repairs to the guild hall, the future of Loaves and Fishes, the removal of the pews, communications with the parish (especially those not able to attend Sunday services), publication of the vestry minutes, updates to the parish directory, and other issues of common concern.

Looking ahead, the vestry will be changing the way it organizes its monthly meetings. Everyone on the vestry will work on one of three committees—Administration, Property, of Mission. These committees will meet on their own, according to their own schedules, and the committee Chairs will present voting items, discussion items, and new business to the vestry on behalf of the committee. We will continue to begin each meeting with worship, and we will conclude each meeting by thinking about one of the following areas: formation, evangelism, stewardship, outreach, transformation stories, or issues of the day. This new structure should limit the monthly meetings to about 90 minutes and encourage the group to use its time and energy more productively.

So, again, thank you for working with the vestry and me as we try new things and do our best to ensure that Trinity will be doing God's work for many years to come. This year I have witnessed the passion for God's word and work that makes this parish so resilient and so cherished, and we are excited about what the next year might bring.

*Respectfully submitted*  
*Christine Roth*  
*Sr. Warden*

## **Junior Warden's Report**

This year there has been a big change in the role of the Junior Warden as a member of the Vestry. No longer is the Junior Warden responsible for the buildings and grounds of the church. There is now a separate committee that handles that. Now the Junior Warden supports the work of Father Chris and the Senior Warden. In addition, the Junior Warden may take on special projects.

This year, I surveyed what kinds of fellowship our members desired. A parish picnic and spirituality event was most desired. A diocesan picnic was held. Dwelling in the

Word on Sunday mornings and the Pilgrim Course have been offered. Also, an up-to-date list of people receiving pastoral care and paper bulletins was made.

Thank you for the privilege of serving Trinity these past three years. It has been a learning and enlightening experience.

*Respectfully submitted*  
*Marcia Smith-Leslie*  
*Junior Warden*

## **Buildings and Grounds Committee Report**

It has been a busy year for the building & grounds committee. Thanks for the volunteers helping to keep on top of the ongoing maintenance needs of Trinity's two building and grounds. We have been very blessed with a dedicated committee. Members have given many hours of their time and talent and they are: Mike Murray, Doug Berge, Steve Goodwin, Larry Lang, John Milos, Chris Boycks, Elijah Rogers, Steve Mueller, Peg Wachtel, and Paul Arnold. When you see these people, take time to thank them for their work.

### **B&G Projects Completed:**

- Repairing walls, floors and painting of treasurer's office
- Restoring Lounge in Parish Hall
- Restoring stone cap and securing other stones with pins
- Repair to Choir room after Boiler pipe leaked
- Cleaned out ticket office in Parish Hall and re organized storage
- Spring clean up day inside and outside of both building
- Blessing Box donated and built by Robert Wonders
- Landscape clean up with trees and bush removal
- Removal of back pews

### **B&G Future Projects:**

- Repair broken sidewalk where stone cap fell
- Installing Blessing Box outside when weather permits
- Creating a cohesive Landscape design and management team and replacing fence, stump removal
- Resurfacing of alleyway and resealing channel along west side of Church and Parish Hall ( will help stop identified leaks in basements)
- Repair crack and water damaged plaster at large east window in Church
- Complete inventory of assets in Church and Parish Hall
- Professionally resurface main floor in Church

Thanks to Peter Chmelik, our part time custodian, for all that he does for us.

*Respectfully submitted,*  
*Paul Wagner*  
*Chair of the Building and Grounds Committee*

## **Stewardship Report**

**Moving forward in worship, connection, growth and service** was the theme for our six-week annual appeal, which moved parishioners through a process of thoughtful reflection and discussion toward commitment and celebration. The components of the campaign included printed materials, testimony from parishioners (extra special thanks to Sam Muinde) and sermons from the pulpit. The appeal culminated with a prayerful opportunity during Mass to make a pledge commitment, followed by a fabulous celebration of our stewardship in community. Follow-up messages were sent after Celebration Sunday in an effort to reach those who were not able to attend. Our goals for the campaign included working to increase total giving as well as total number of giving households in 2019.

Results of the campaign follow:

2018 Giving: \$177,550 in pledges and \$20,136 in general contributions

2019 Pledges: \$184,684

Total Pledge Increase: \$7,134 Percentage increase: 4%

Range: \$120 - \$16,000

Household Average: \$3,029

Giving Units Pledged: 61

# Increased: 39 #No Change: 16 # Decreased: 6

Many thanks go to the core Stewardship Team (Chris Arnold, Dawn Arnold, Cathy Cowling and Tami Goodwin) and to Kami Zuercher.

*Respectfully submitted,*  
*Natalie Johnson*  
*Stewardship Committee Chair*

## **Treasurer's and Finance Committee Report**

2018 Financial Recap and 2019 Budget Considerations

[Note: Please see the Appendix on page 15 for more detailed financial information, including the 2019 Budget.]

In 2018 the Operating Budget was pared down to a minimum to support Trinity's needs. We had approved a budget with a deficit of nearly \$9,000, hoping we would make it up by the end of the year. We were able to reduce our spending by \$11,066 (less than what was budgeted) and pledged giving was over \$3000 more than we

budgeted. However, giving through plate offerings and general contributions decreased over what we had budgeted based on past years and we ended up with a deficit of \$11,263 for the year. We will continue to work hard to not draw from the Endowment to supplement the operating budget. In 2018 we reduced our draw to just under \$4,000, another significant reduction from 2017! The Vestry again thanks the parish for its patience as we continue to work to hold down our expenses and strive to fund all regular operations from our annual contributions.

As you read in the Stewardship Report, pledged giving again increased for 2019. We cannot thank you enough for your continued financial support of our church and missions! Your generosity not only allows us to keep the lights and heat on and our worship services going, but also the continuation of important programs such as Loaves and Fishes and Youth Ministry. The 2019 budget also reflects our participation in a new Diocesan program called Faithful Innovations that will be rolled out in the coming year. Although we are not budgeting to take any funds from the Endowment for 2019, the Line of Credit will continue to be used for checking account shortfalls. This final budget does show a shortfall by year's end, but we are looking forward to the generosity of parishioners and visitors to help make up for the difference.

As has been reported in the news throughout 2018, the markets were not favorable for investments. Combined, our Endowments lost \$145,410 in value, an 8% drop from 2018. While less than \$4000 from the Endowments was used for Trinity's operations budget, there were several capital repairs that did require draws from them. These repairs were for the steam and water pipes, masonry on the elevator entrance, and organ maintenance. We also had to pay our deductible on the toilet water leak insurance claim. The total of all Endowment draws was \$24,071 for these repair items. We hope for a market recovery in 2019, but it still is wise for us to minimize our withdrawals as much as possible.

The Finance Committee met one time during the year. We made significant changes to the management of Trinity's Restricted Funds. Many of the funds were being held in the checking account and were being used to support our cash flow needs, rather than being in a separate account reserved for their designated purposes. One such fund, the General Memorial Fund, was being reported as \$30,887, when in actuality, the funds had been swept into the operating budget prior to 2016, when we were drawing heavily on the Endowments. Other restricted accounts, (the Columbarium Fund, Sabbatical Fund, SAY Funds, Renewal, Outreach and the John Behm Transportation Fund) were also in the checking account subjecting them to the possibility of being swept up unintentionally. The Finance Committee recommended and the Vestry directed the Treasurer to move these funds into the General Endowment where they will be shielded from the checking account cash flow.

Concerning our cash flow, I ask, if possible, that all pledges be paid in full by December 15, 2019. Due to the limited banking transaction days during the holidays, it's very difficult to pay off the line of credit with incoming end-of-year pledge funds when they don't arrive until the last few days of December. On a personal note, as your volunteer treasurer, having to make last minute transactions with the bank also impacts my own holiday, including preventing me from traveling during the season. I

really appreciate your understanding and consideration in paying your pledges in full by December 15 each year.

I would like to thank Mary Kallin for all her help as our accounts payable and payroll clerk. Her work has really made my own so much easier. It's been a pleasure working with her and I look forward to her continued assistance in 2019. I am also very appreciative of the Finance Committee members, Nancy Behm, Doug Berge, Phil Hergert, Larry Lang, Rebecca Spurlock, and Mary Ellen Wonders, for helping to sort out improvements to our processes and management of the Endowment Accounts.

*Respectfully submitted,*  
*Tamera R. Goodwin, MBA*  
*Treasurer*

## **Episcopal Church Women**

The ECW (Episcopal Church Women) continues to hold monthly meetings from September through June. We are a very active group and give our support to many needs at Trinity and the doors beyond our buildings. We are a self supporting group and use our funds from our gift shop to provide these ministries.

ECW Officers are as follows:  
President – Betty Paterson  
Treasurer – Mary Kay Vacheresse  
Secretary – Tami Goodwin  
Sunshine Officer – Carol San Filippo

Several women give of their time each week with the operation of our store, “The Trinity Boutique”. Recently we purchased storage shelves for storing our goods. The shopping hours for the store are on the first Tuesday and Wednesday of each month. We rely on donations of goods from parishioners for our merchandise. Come and see our shop!

The ECW meets on the second Thursday of each month. Activities of fun and fellowship are planned for each meeting. We enjoy lunch together at the closing of our morning. All women of Trinity are invited to join us at 10 a.m. In February we will be making blankets for the Take 5 Club and many hands make light work. Hope to see you for this fun project.

*Respectfully submitted,*  
*Betty Paterson*  
*ECW President*

## ECW Treasurer's Report

The ECW gave \$4200 this past year for parish operation and needs for beyond the doors of Trinity.

At trinity you may have noticed that we now have a dishwasher in the undercroft. We purchased this to be used for coffee hour, parish events and special receptions that take place in this building. We also bought a storage cabinet for the dishes used in this building. Steve and Tami Goodwin gave of their time in researching for this Important Project. And Steve put the cabinet together.

Our donations at the end of the year were to the Episcopal Relief and Development Project (ERD), the Cathedral of St. Paul in Fond du Lac and , and money towards the purchase of Advent vestments for Trinity. We donated money to the Rector's Discretionary Account.

Local charities we have supported are Growing Oshkosh, Christine Ann Center, Winnebago Mental Health Institute, Children's Take 5 Club and The Warming Shelter. Heifer International and Our Little Roses in Honduras also received donations.

*Respectfully submitted,  
Betty Paterson on behalf of  
Mary Kay Vacheresse  
ECW Treasurer*

## Youth Ministries

Our Youth Group is regularly attended by a younger and highly enthusiastic group of truly beautiful children. This group is comprised of youth both inside and outside of our parish and from inside and outside the city of Oshkosh. Many of these fascinating kids are beginning their faith journey with Christ and inviting us along. What a true blessing this is!

We start our weekly meetings by breaking bread together and sharing in a full sit down family meal. This is a great time to talk with the kids about a wide variety of subjects. Following meal time, we do something different every week. Some of these activities include community service projects, service projects for our church, activities with other Episcopal churches and other denominations, hot topic nights, diocesan events like Happenings, New Beginnings, Lock-Ins and Church Camp, as well as others. We also have some good old fashion fun nights filled with games and laughter. We are always trying and do something that will strengthen the "Faith" of our youth.

We had a very successful fund raising Casino event to help defer the cost of Church Camp, Mission Trips and special events. Even with it landing hours before a major blizzard it was a huge success. Claire Armstrong, Jen Marty and Celeste Williams were an integral part in making this a huge success and I want to thank them for their hard work and dedication to this event. It was a fantastic evening with fellowship and fun.

We are blessed to have the continued support and dedication of Fr. Chris and John Milos at every meeting. I would also like to thank the parents, parish, and community for the support they give. In addition to your financial support, we thank you for providing rides for the youth and for making fantastic homemade meals so we may break bread together. Your continued support is greatly appreciated and never goes unnoticed!

I feel really positive about our youth group. With your continued support and prayers, I feel that our mission of bringing Christ to the youth will flourish for years to come. I feel the youth that attend just want a safe place to go and talk with people they can trust. They want to have fun with each other, all the while, being able to talk freely about their faith and the path they take on this journey. I believe we at Trinity, offer this for them. I know that my volunteers and I love working on behalf of Trinity Episcopal Church with this remarkable group of young people. We all want to be there to help where we can by praying, listening, talking or whatever else we can do to help. Thank you for being there for all of us.

*Respectfully submitted,  
Jill Milos  
Youth Ministry Coordinator*

## **Deacon's Report**

Dear Trinity Friends,

I'm really not sure what happened to make 2018 go by so quickly. And here we are already at the end of January 2019.

I have had a rather uneventful year. And I mean that as a positive. I'm happy and grateful to serve here at Trinity, participating in worship and activities.

It is a privilege for me to serve with Father Chris, Deacon Nancy and Deacon Susan. I usually serve alternating Sundays with Deacon Nancy, Deacon Susan filling in some of the time.

A highlight of the year was serving as a Deputy to General Convention, spending 12 days in Austin, Texas in July. It was my third time serving as a Deputy. I attended in 2003 and 2006. We had a great deputation from our Diocese, being led by our amazing Bishop Matt and being supported by his spouse, Leslie.

Here at Trinity I continue with these activities: Daughters of the King, Pastoral Care, Altar Guild, Worship Committee, Flower Committee, Choir, Midweek services, assist with set-up/serving at funerals, occasional Loaves and Fishes, and coffee hours.

In the wider community I serve on Evergreen's Board, volunteer at the Day by Day Warming Shelter, and am a member of P.E.O. chapter CG, a women's organization.

In my free time I like to read, bake, go to movies, watch Herd basketball, and do some watching on PBS.

Let us all continue to work together for God's Kingdom.

*Respectfully submitted,  
Deacon Sandy Muinde*

## **Pastoral Care Report**

Trinity is fortunate to have clergy and lay people who care and are willing to visit, speak with, take communion to and pray for those who may not be seen at regular Sunday services. Some individuals may have only short term needs, many may go on for months or years.

We have: Nancy and Mike Murray, Judy Richey, Natalie Johnson, Fran Shoemaker and myself who check with the hospitals daily, to see if we might have someone in. Sometimes we get names of people from out of town and we follow up on them as well. A visit is made or communicated to the clergy. Thanks to these parishioners for their commitment and service. We were sorry to lose Rosemary Martin this year as she moved to Nevada.

Fran Shoemaker and Betty Paterson are licensed Eucharistic Visitors and can take communion to parishioners upon request.

We continue to have a presence at Evergreen as we have parishioners in residence. My thanks to Fran Shoemaker and Mary Kay Vacheresse in supporting this service and for their assistance in transporting and checking on our members. We discontinued our service at Bella Vista as we have only one member in residence, who I now visit monthly, taking communion.

Thank you to Joan Horejs who sends greeting to those members who are unable to come to church.

If you like visiting with folks and have an interest in any aspect; calling the hospitals, visiting those who are homebound or interested in being a Eucharistic Visitor, please talk with me or Father Chris. We'd welcome your support.

Join us at Evergreen on the 1<sup>st</sup> Tuesday of the month at 10:30 for Eucharist if you're available.

Pray for this ministry, respond to requests for help when asked, and give suggestions on how we can better serve those in need.

*Respectfully submitted,  
Deacon Sandy Muinde*

## **Daughters of the King**

The Daughters of the King (DOK) is an organization through the national church. Members of this group complete in-depth study before taking their vows. Our group here at Trinity meets the second Sunday of each month. Our purpose is to pray daily for our parish and clergy. We also receive special requests and they are kept confidential.

Members are Marianne Chaudoir, Tami Goodwin, Joan Horejs, Sandy Muinde, Betty Paterson and Fran Shoemaker. Contact for requests can be made by notifying any of the members or clergy.

*Respectfully submitted,  
Betty Paterson*

## **Flower Committee Report**

You might say that the members of the Flower Committee are a secret group of church mice who work behind the scenes helping to beautify our worship space. In fact, we rarely witness them doing their job...although they are a very important part of the network of helpers at Trinity. What, exactly, do they do? Each week requires 2 visits to the church - once to make sure that empty vase liners are set out for the florist and another on Saturday to make sure that flowers have arrived, are correctly placed on the retable, and have adequate water. Flowers are usually purchased from Hrnak's, but during gardening season we may use flowers from our own gardens or from one of the many flower vendors at the Farmer's Market.

Our faithful committee members are Nancy Behm, Joan Horejs, Sandy Muinde, Stephanie Rogers, Fran Shoemaker, Mary Kay Vacheresse and myself. Please offer your thanks to them and to the following people who helped in various other ways throughout the year: Dawn Arnold for organizing all of the decorating for Advent and Christmas; Rebecca Spurlock and Mark Nonweiler for donating the Christmas tree; Ann Muscavitch for helping to arrange Easter lilies and Christmas poinsettias; and Larry Lang for delivering hundreds of tulips to area nursing homes. I'd also like to recognize Peg Wachtel and Scott and Vicky Radford who deliver altar flowers to those in the hospital. And thanks, also, to those of you who donated to the Flower Fund this year. Any gift of time, talent or treasure is greatly appreciated.

*Respectfully submitted,  
Marianne Chaudoir*

## Director of Music Report

Our liturgies are blessed with the glorious sounds of our choir and organ. Truly dedicated and committed, our wonderful singers join us at the 10 am Eucharists from September through Trinity Sunday. Please find an opportunity to thank Steve Mueller, James Chaudoir, Rob Paterson, Paul Holzschuh, Joan Cason, Risa Tetzlaff, Ann Muscavitch, Denise Robson, Sandy Muinde and Rebecca Spurlock.

I would also like to recognize the following individuals who provided special music during the year: Risa Tetzlaff and Celeste Williams, vocal soloists; James Chaudoir, recorder soloist; Jennifer Bryan, oboe soloist; and the members of the Winnebagoland Barbershop Chorus. Your musical gifts have given joy to all of us.

Trinity was once again the host for the Lessons and Carols programs presented by the Oshkosh Chamber Singers. Our rector, Chris Arnold, was the officiant. We are fortunate to have such a lovely worship space and organ to share with the community. I appreciate your support in hosting this event. Approximately 450 people enjoyed this musical event in our building!

If there is anyone in the parish who has a musical gift that they would like to share, I encourage you to contact me. Choir singers from high school age and older would be eagerly welcomed! If you play an instrument, I'd love to know! Prelude, offertory and communion music are places that you could play in the service and there are many choir anthems with instrumental parts.

As I head towards my 35th year of service, I would like to offer my thanks to you for the love and support that you have given me during my ministry here. I welcome your thoughts and suggestions and hope to continue with you to make a joyful noise!

*Respectfully submitted,  
Marianne Chaudoir  
Director of Music*

## Altar Guild Report

The Altar Guild serves our Lord and Trinity Church by preparing the Altar for the 8:00 and 10:00 celebration of Holy Eucharist on Sunday morning, 5:30pm Wednesday and services for Saint days also for Weddings, Baptisms and Funerals. We clean up after the services by cleansing and putting away the vessels used.

Our current members are Deacon Nancy Behm, Marianne Chaudoir, Karen Jacobs, Jen Marty, Deacon Sandra Muinde, Carol San Filippo, Marcia Smith-Leslie, Jacquie Wesenberg, and Nancy Murray. There are three members laundering the linens after services, Jen Marty, Sandra Muinde and Jacquie Wesenberg. A big thank you to each of you for serving. I also thank Rosemary Turner for her service as she has taken a leave from serving.

Serving on the Altar Guild gives you time to reflect on who our Lord is in the bread and wine along with enjoying the beauty of the church in the quietness of the moment while preparing the altar for worship or preparing the altar for rest.

Each member serves about one week every other month, setting up and cleaning up after the services.

We welcome and are in need of new members and work with them until they are comfortable with the set ups. Each member is scheduled around there schedule. Most of our work is done on the week-ends. Please pray and consider sharing your time and talent serving your church on the Altar Guild. If you have any questions concerning serving on the Altar Guild or would like to see what we do, I would be happy to talk with you or ask any member of the Altar Guild.

*Respectfully submitted,*  
*Nancy Murray*

## Appendix

### Trinity Episcopal Church Account Balances as of December 31, 2018

#### Cash

##### Unrestricted

U.S. Bank Checking	\$6,306.86
Petty Cash	<u>\$250.00</u>
Total Unrestricted	\$6,556.86

##### Restricted

SCRIP Checking	\$13,871.55
ECW Checking	\$2,893.79
Youth Group Checking	<u>\$807.21</u>
Total Restricted	\$17,572.55

Total Cash \$24,129.41

#### Investments

General Endowment	\$1,497,042.12
Specific Endowment	<u>\$182,583.84</u>
Total Investments	\$1,679,625.96

#### Other Assets

Inventory-Scrip Program	<u>\$460.00</u>
Total Other Assets	<u>\$460.00</u>

Total Assets \$1,704,215.37

<b>Restricted Accounts</b>	<b>Beginning Balance</b>	<b>Restricted Revenue</b>	<b>Restricted Expenses</b>	<b>Ending Balance</b>
<u>Pass-thru Funds</u>				
3.9016 - Food Pantry Fund	\$100.00	\$0.00	\$100.00	\$0.00
3.9029 - Youth Group Fund	\$160.00	\$190.00	\$350.00	\$0.00
3.9252 - Lenten Offerings Fund	\$0.00	\$35.00	\$35.00	\$0.00
3.9253 - Good Friday Fund	\$0.00	\$298.00	\$298.00	\$0.00
3.9254 - UTO Fund	\$22.00	\$40.00	\$62.00	\$0.00
3.9255 - RDF Fund	\$130.00	\$2,254.27	\$2,384.27	\$0.00
<u>Restricted Funds</u>				
3.9009 - Columbarium Fund (R/S)	\$1,404.80	\$0.00	\$1,404.80	\$0.00*
3.9014 - Renewal Fund (R/S)	\$57.55	\$0.00	\$57.55	\$0.00*
3.9015 - Outreach Fund (R/S)	\$534.50	\$267.90	\$742.40	\$60.00
3.9018 - Sabbatical Fund (R/S)	\$2,370.00	\$0.00	\$2,370.00	\$0.00*
3.9021 - SAY Fund (R/S)	\$799.73	\$4,225.00	\$5,024.73	\$0.00*
3.9022 - John Behm Transportation Fund	\$425.05	\$0.00	\$425.05	\$0.00*
<u>Funds Held in Main Checking</u>				
3.9258 - Loaves & Fishes Fund (R/S)	\$487.31	\$3,515.00	\$1,851.77	\$2,144.54
<u>General Memorials/PPP</u>				
3.9020 - Next Year's Pledges Paid	\$11,100.00	\$1,800.00	\$11,100.00	\$1,800.00
3.9300 - General Memorial Fund	\$30,387.11	\$1,320.00	\$31,482.11	\$225.00
<u>Other Non-Operating Programs</u>				
3.9400 - Scrip Program	\$11,486.65	\$30,640.57	\$27,795.67	\$14,331.55**
3.9450 - ECW Program	\$2,462.23	\$3,712.20	\$3,916.24	\$2,258.19
3.9470 - Youth Group Program	\$448.34	\$5,576.46	\$5,334.04	\$690.76

\* Transferred to Endowment Account

\*\* Scrip Inventory Dec 31, 2018 was \$460.00. This program has been discontinued. The funds will be transferred to the 2019 General Operating Budget.

<b>Trinity Episcopal Church 2019 Budget</b>		<b>2016 Actual</b>	<b>2017 Actual</b>	<b>2018 Budget</b>	<b>2018 Actual as of 12/31/18</b>	<b>2019 Budget</b>
<b>Revenues</b>						
<b>Operating Income</b>						
1.2751	Plate Offerings	\$ 2,668	\$ 5,542	\$ 5,000	\$ 3,005	\$ 3,000
1.2752	General Contributions	\$ 60,884	\$ 71,260	\$ 38,753	\$ 20,136	\$ 20,000
1.2755	Pledge Offerings	\$ 150,487	\$ 111,616	\$ 174,240	\$ 177,550	\$ 182,624
1.2756	Other Operating Income	\$ 3,423	\$ 1,008	\$ 1,170	\$ 909	\$ 16,032
1.2757	Altar Flowers & Decoration Income	\$ 1,920	\$ 1,815	\$ 1,800	\$ 1,570	\$ 1,800
1.2760	Prepaid Pledges	\$ 2,020	\$ 2,000	\$ 11,100	\$ 11,100	\$ 1,800
	<b>Total Operating Income</b>	<b>\$ 221,401</b>	<b>\$ 193,240</b>	<b>\$ 232,063</b>	<b>\$ 214,269</b>	<b>\$ 225,256</b>
<b>Other Income</b>						
1.2754	General Endowment Proceeds		\$ -	\$ -		\$ -
1.2759	Endowments for Special Projects	\$ -	\$ -	\$ -		
1.2765	Koehn Bequest Endow. Proceeds	\$ 34,863	\$ -	\$ -		\$ -
1.2801	Endowment Funds for Deficit	\$ 42,641			\$ 3,998	
1.2803	Line of Credit Due		\$ 18,500			
	<b>Total Other Income</b>	<b>\$ 77,504</b>	<b>\$ 18,500</b>	<b>\$ -</b>	<b>\$ 3,998</b>	<b>\$ -</b>
	<b>Total Revenue</b>	<b>\$ 298,905</b>	<b>\$ 211,740</b>	<b>\$ 232,063</b>	<b>\$ 218,267</b>	<b>\$ 225,256</b>
<b>Expenses</b>						
<b>Support</b>						
1.3001	Diocesan Pledge	\$ 28,976	\$ 27,829	\$ 26,543	\$ 26,543	\$ 25,666
1.3011	Seminary Support	\$ -	\$ -	\$ -	\$ -	
1.3021	Other Purposes-Outside Parish	\$ -	\$ -	\$ -	\$ -	
	<b>Total Diocesan Support</b>	<b>\$ 28,976</b>	<b>\$ 27,829</b>	<b>\$ 26,543</b>	<b>\$ 26,543</b>	<b>\$ 25,666</b>
<b>Staff Compensation</b>						
1.3101	Rector's Stipend	\$ 53,000	\$ 53,000	\$ 48,300	\$ 48,300	\$ 50,156
1.3102	Rectory Allowance (Housing)	\$ 12,000	\$ 12,000	\$ 18,000	\$ 18,000	\$ 18,000
1.3108	Supply Priest	\$ 410	\$ 482	\$ 750	\$ 290	\$ 500
1.3110	Accounts Payable Services	\$ 1,459	\$ 1,913	\$ 1,900	\$ 1,665	\$ 1,750
1.3111	Custodian Wages	\$ 16,989	\$ 8,506	\$ 9,750	\$ 8,434	\$ 9,750
1.3115	Music Director	\$ 20,256	\$ 20,256	\$ 20,256	\$ 20,256	\$ 20,256
1.3125	Supply Organist Wages	\$ 525	\$ 375	\$ 525	\$ 1,105	\$ 1,200
1.3131	Office Manager Wages	\$ 18,440	\$ 1,347	\$ 10,000	\$ 6,116	\$ 6,250
1.3145	Nursery Attendants Pay	\$ -	\$ -	\$ 2,340	\$ 720	\$ 2,340
1.3151	Youth Director Wages	\$ 10,135	\$ 10,135	\$ 10,135	\$ 10,135	\$ 10,135
	<b>Total Compensation</b>	<b>133,214</b>	<b>108,014</b>	<b>121,956</b>	<b>115,021</b>	<b>120,337</b>
<b>Benefits</b>						
1.3161	Social Security-Staff	\$ 4,195	\$ 2,637	\$ 3,404	\$ 2,934	\$ 3,204
1.3162	Medicare-Staff	\$ 981	\$ 617	\$ 796	\$ 686	\$ 749
1.3171	Pension Premiums-Clergy (18%)	\$ 11,700	\$ 11,700	\$ 11,934	\$ 11,934	\$ 12,268
1.3173	Pension Premiums-Lay (9%)	\$ 3,537	\$ 53	\$ -	\$ -	\$ -
1.3175	Health Insurance-Clergy	\$ 17,212	\$ 7,162	\$ 2,847	\$ 2,773	\$ 2,800
1.3176	Health Insurance-Staff	\$ 4,706	\$ -	\$ -	\$ -	\$ -
1.3184	Continuing Education-Rector & Deacons	\$ -	\$ 85	\$ 100	\$ -	\$ 100
1.3185	Continuing Education-Staff	\$ -	\$ -	\$ -	\$ -	\$ -
1.3190	Workman's Compensation	\$ 5,158	\$ (509)	\$ 2,005	\$ 2,005	\$ 2,200
1.3197	Rector Phone	\$ 840	\$ 840	\$ 840	\$ 840	\$ 840
	<b>Total Compensation</b>	<b>\$ 52,456</b>	<b>\$ 22,584</b>	<b>\$ 21,926</b>	<b>\$ 21,173</b>	<b>\$ 22,162</b>
	<b>Total Personnel</b>	<b>\$ 185,671</b>	<b>\$ 130,599</b>	<b>\$ 143,882</b>	<b>\$ 136,194</b>	<b>\$ 142,499</b>

<b>Trinity Episcopal Church 2019 Budget</b>		<b>2016 Actual</b>	<b>2017 Actual</b>	<b>2018 Budget</b>	<b>2018 Actual as of 12/31/18</b>	<b>2019 Budget</b>
<b>Office/Administration</b>						
1.3201	Office Supplies	\$ 1,563	\$ 983	\$ 1,300	\$ 717	\$ 750
1.3205	Communications	\$ 3,251	\$ 3,142	\$ 2,517	\$ 2,376	\$ 2,600
1.3211	Financial Audit	\$ 450	\$ 475	\$ 475	\$ 300	\$ 475
1.3215	Bulletins, Paper & Printing	\$ 124	\$ 213		\$ 29	\$ -
1.3221	Postage, Permits	\$ 1,301	\$ 283	\$ 500	\$ 383	\$ 380
1.3225	Prof. Fees, Dues, Subscriptions	\$ 405	\$ -	\$ -		
1.3226	Process Consultant Fee	\$ 750	\$ -	\$ -		
1.3231	Bank Charges	\$ 458	\$ 480	\$ 500	\$ 550	\$ 550
1.3505	Equipment-Maint. Agreements	\$ 4,143	\$ 3,072	\$ 3,100	\$ 3,398	\$ 3,400
1.3630	Interest Expense (Line of Credit)				\$ 42	
	<b>Total Office Administration</b>	<b>\$ 12,446</b>	<b>\$ 8,649</b>	<b>\$ 8,392</b>	<b>\$ 7,796</b>	<b>\$ 8,155</b>
<b>Buildings and Grounds</b>						
1.3305	Utilities	\$ 10,617	\$ 16,330	\$ 18,000	\$ 19,805	\$ 20,000
1.3310	Snow Removal	\$ 966	\$ 1,360	\$ 1,300	\$ 1,184	\$ 1,300
1.3315	Waste-Recycling Removal	\$ 1,812	\$ 2,231	\$ 2,500	\$ 2,622	\$ 2,700
1.3324	Janitorial Supplies	\$ 1,712	\$ 1,216	\$ 1,500	\$ 1,257	\$ 1,500
1.3330	Pest Control	\$ 355	\$ 362	\$ 375	\$ 368	\$ 375
1.3340	Elevator Maint.-Inspections	\$ 1,215	\$ 1,159	\$ 1,215	\$ 959	\$ 1,215
1.3350	Insurance-Property	\$ 16,600	\$ 18,407	\$ 18,600	\$ 17,546	\$ 18,000
1.3360	Building & Grounds Expenses	\$ 5,707	\$ 5,009	\$ 5,700	\$ 3,881	\$ 5,700
	<b>Total Building and Grounds</b>	<b>\$ 38,984</b>	<b>\$ 46,074</b>	<b>\$ 49,190</b>	<b>\$ 47,622</b>	<b>\$ 50,790</b>
	<b>Total Operations</b>	<b>\$ 51,429</b>	<b>\$ 54,722</b>	<b>\$ 57,582</b>	<b>\$ 55,417</b>	<b>\$ 58,945</b>
<b>Worship &amp; Education</b>						
1.3415	Advertising	\$ 452	\$ 11	\$ 1,200	\$ 578	\$ 600
1.3427	Deacon's Expense		\$ 69			
1.3430	Membership Expenses	\$ 83	\$ -	\$ -		
1.3435	Parish Education Expenses	\$ 503	\$ 506	\$ 500	\$ 455	\$ 500
1.3438	Parish Activity Expense (TAP)	\$ 413	\$ 199	\$ 700	\$ 347	\$ 500
1.3439	Pastoral Care	\$ -	\$ -	\$ -		
1.3440	Kitchen Expense	\$ -	\$ 120	\$ 100	\$ 122	\$ 150
1.3602	Youth Expenses	\$ 575	\$ 1,316	\$ 2,400	\$ 2,400	\$ 2,400
1.3605	Conference/Council	\$ 672	\$ 560	\$ 600	\$ 815	\$ 800
1.3608	Mileage Reimbursement	\$ 975	\$ 104	\$ 300	\$ 25	\$ 150
1.3610	Vestry Development	\$ -	\$ -	\$ 500	\$ 419	\$ 500
1.3621	Stewardship Program Expenses	\$ -	\$ 1,557	\$ 1,600	\$ 961	\$ 1,000
1.3401	Altar Expense	\$ 175	\$ 197	\$ 250	\$ -	
1.3405	Altar Flowers	\$ 2,663	\$ 2,287	\$ 2,500	\$ 2,769	\$ 2,750
1.3408	Worship Expense	\$ 1,398	\$ 1,510	\$ 1,550	\$ 1,916	\$ 2,000
1.3411	Music, Choir Supplies	\$ 351	\$ 1,055	\$ 750	\$ 571	\$ 500
	Faithful Innovations					\$ 1,000
	<b>Total Program</b>	<b>\$ 8,260</b>	<b>\$ 9,491</b>	<b>\$ 12,950</b>	<b>\$ 11,376</b>	<b>\$ 12,850</b>
	<b>Total Expenses</b>	<b>\$ 274,336</b>	<b>\$ 222,640</b>	<b>\$ 240,957</b>	<b>\$ 229,531</b>	<b>\$ 239,960</b>
	<b>Net Surplus / (Deficit)</b>	<b>\$ 24,569</b>	<b>\$ (10,900)</b>	<b>\$ (8,894)</b>	<b>\$ (11,263)</b>	<b>\$ (14,704)</b>
<b>NOTE: Self-supporting, non-operating, and pass through funds - e.g. ECW, Youth, RDF, Loaves &amp; Fishes, etc... not reflected.</b>						

Trinity Episcopal Church Endowment Accounts - January - December 2018

Account Name	Sub Account	Purpose	Deposits	Withdrawals	Interest earned	Fees	Unrealized market adjustment	Current Balance
<b>Beginning Total General Endowment</b>								
General Endowment	General	Can use principal, growth and earnings for any purpose						\$ 1,666,810.20
	Parish Hall Access	Can use principal, growth and earnings for building & maintaining an elevator in the Parish Hall						\$ 471,874.01
	Air Conditioning	Can use principal, growth and earnings for installing air conditioning in the church building						\$ 39,861.37
	General Memorial	Can use principal, interest and growth for purposes approved by the Vestry						\$ 2,249.62
	Columbarium	Can use principal, growth and earnings for the upkeep of the Columbarium.						\$ 990.46
	Outreach	Can use principal, growth and earnings for outreach						\$ 11,573.46
	SAY Fund	Can Use PGI for Youth Group Scholarships for Camp						\$ 23,188.63
	Restricted Funds	Can use PGI for Sabbatical, Renewal or Behm Transportation as specified on Restricted Savings spreadsheet.						\$ 6,559.81
Coe/Scott Endowment	None	Can use earnings only for funding of major buildings and grounds maintenance and repairs	\$ 11,117.23	\$ (56,551.97)	\$ 30,745.94	\$ (9,828.74)	\$ (155,291.95)	\$ 2,852.60
Williams Endowment	None	Can use earnings only for maintenance of the organ						\$ 57,155.83
Koehn Bequest Endowment	None	Can use principal, growth and earnings for any purpose. Currently using 5% per year to supplement income for budget.						\$ 99,781.86
Foster & Genevieve Koehn Endowment	None	Can use earnings only for major buildings & grounds maintenance and repairs						\$ 413,643.72
Enid Miller Endowment	None	Can use principal, growth and earnings for any purpose. In 2003, the Vestry voted to limit the use of this endowment to technology improvements. In 2006 the Vestry added, this fund may be used to pay any Liability Insurance deductibles.						\$ 141,250.01
<b>Total General Endowment</b>								
<b>\$ 1,487,000.71</b>								
<b>Beginning Total Specific Endowment</b>								
Specific Endowment	Zentner	Can use earnings only for office equipment						\$ 193,968.57
	Lichtenberger	Can use earnings only for funding of Theological education for deacons and priests						\$ 131,552.28
	Webster	Can use earnings only for funding of the Rector's Discretionary Fund (currently taking \$25.00 per month)	\$ -	\$ (350.00)	\$ 4,199.53	\$ (1,139.88)	\$ (14,094.38)	\$ 25,528.59
	Christianson	Can use earnings only for funding of a children's choir						\$ 10,369.24
	Moser	Can use earnings only for housing assistance through the Rector's Discretionary Fund						\$ 157.07
<b>Total Specific Endowment</b>								
<b>\$ 149,766.65</b>								
<b>Total All Endowments</b>								
<b>\$ 1,669,584.55</b>								